



OREGON LIQUOR CONTROL COMMISSION

## SPECIAL EVENT DISTILLERY (SED) APPLICATION

You must be an Oregon Distillery licensee to obtain an SED. An SED allows you to provide tastes and sell distilled liquor for drinking on the special event licensed premises, and if a Distillery Retail Outlet Agent, sell factory-sealed containers of distilled liquor for drinking off the premises. The sale of factory-sealed containers is allowed only from 7:00 am to 10:00 pm. The distilled liquor must have been manufactured by the Distillery licensee and purchased from the OLCC.

- **Process Time:** OLCC needs your completed application in sufficient time to approve it. Sufficient time is typically 2 to 4 weeks before the first event date listed in #10 below (some events may need extra processing time). OLCC may refuse to process your application if it is not submitted in sufficient time for the OLCC to investigate it.
- **OLCC License Fee:** \$10 per license day or any part of a license day. **Make payment by check or money order, payable to OLCC.** A license day is from 7:00 am to 2:30 am on the succeeding calendar day.
- **License Days:** In #10 below, you may apply for a maximum of **five** license days per application form.

1. Licensee Name:		
2. Email:		
3. Trade Name of Business:		4. Fax:
5. Address of <u>Annual</u> Business		6. City:
7. Contact Person:		8. Contact Phone:
9. Event Name: 2018 Portland Seafood & Wine Festival		
10. Date(s) of event (no more than five days): February 2 & 3, 2018		
11. Start/end hours of alcohol service: Noon <input type="checkbox"/> am <input checked="" type="checkbox"/> pm to 10:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm		
12. Address of Special Event: 777 NE MLK JR Blvd		City Portland Zip 97232
13. Is the event outdoors? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
13a. If no, in what area(s) of the building is the event located? Oregon Convention Center - Entire Area of Halls A/A1		
13b. If yes, submit a drawing showing the licensed area and how the boundaries of the licensed area will be identified.		
14. Describe the primary activities within the licensed area: 13th Annual Portland Seafood & Wine Festival, misc vendors with arts and crafts, Live Music Friday 2pm-10pm and Saturday Noon-10pm		
15. Will you sell factory-sealed containers of distilled liquor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, list your outlet number: _____		
16. Will minors and alcohol be together in the same area? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
17. What is the expected attendance per day in the licensed area (where alcohol will be sold or consumed)? 3,000		
<b>PLAN TO MANAGE THE SPECIAL EVENT LICENSED AREA</b> If your answer to #17 is 501 or more, in addition to your answers to questions 18, 19, and 20, you will need to complete the OLCC's Plan to Manage Special Events form, unless the OLCC exempts you from this requirement.		
18. Describe your plan to prevent problems and violations: We will be using wrist-banding and roving alcohol monitors. All servers must have current OLCC permit and must verify ID		
19. Describe your plan to prevent minors from gaining access to alcoholic beverages and from gaining access to any portion of the licensed premises prohibited to minors: See #18		