



SPECIAL EVENT DISTILLERY (SED) APPLICATION

You must be an Oregon Distillery licensee to obtain an SED. An SED allows you to provide tastes and sell distilled liquor for drinking on the special event licensed premises, and if a Distillery Retail Outlet Agent, sell factory-sealed containers of distilled liquor for drinking off the premises. The sale of factory-sealed containers is allowed only from 7:00 a.m. to 10:00 p.m. The containers must have been manufactured by the Distillery licensee and purchased from the OLCC.

- **Process Time:** OLCC needs your completed application to us in sufficient time to approve it. Sufficient time is typically 1 to 3 weeks before the first event date listed in #10 below (some events may need extra processing time). OLCC may refuse to process your application if it is not submitted in sufficient time for the OLCC to investigate it.
- **License Fee:** \$10 per license day or any part of a license day. **Make payment by check or money order, payable to OLCC.** A license day is from 7:00 am to 2:30 am on the succeeding calendar day.
- **License Days:** In #10 below, you may apply for a maximum of **five** license days per application form.

1. Licensee Name (please print): _____

2. E-mail: _____

3. Trade Name of Business: _____ 4. Fax: _____

5. Address of **Annual** Business: _____ 6. City: _____

7. Contact Person: _____ 8. Contact Phone: _____
Portland Seafood & Wine Festival

9. Event Name: _____

10. Date(s) of event (no more than **five** days): February 3rd & 4th, 2017

11. Start/End hours of alcohol service: Noon AM PM to 10:00 AM PM

12. Address of **Special Event** Licensed Area: 777 NE MLK JR. Blvd Portland / 97232
(Street) (City/Zip)

13. Is the event outdoors? Yes No

13a. If no, in what area(s) of the building is the event located? Entire area of Halls A/A1 Oregon Convention Center

13b. If yes, submit a drawing showing the licensed area and how the boundaries of the licensed area will be identified.

14. List the primary activities within the licensed area:
12th Annual Portland Seafood & Wine Festival, Misc Vendors, Live Music Friday 2pm-10pm and Saturday Noon-10pm

15. Will you sell factory-sealed containers of distilled liquor? Yes No If yes, list your outlet number : _____

16. Will minors and alcohol be allowed together in the same area? Yes No

17. What is the expected attendance per day in the licensed area (where alcohol will be sold or consumed)? 3,000

PLAN TO MANAGE THE SPECIAL EVENT LICENSED AREA: If your answer to #17 is 501 or more, **in addition** to your answers to questions 18, 19, and 20, you will need to complete the OLCC form [Plan to Manage Special Events](#), unless the OLCC exempts you from this requirement.

18. Describe your plan to prevent problems and violations.
Using Wrist-banding and alcohol monitors. All servers must have current OLCC permit and must verify ID

19. Describe your plan to prevent minors from gaining access to alcoholic beverages and from gaining access to any portion of the licensed premises prohibited to minors.
See #18