

PORTLAND SEAFOOD & WINE FESTIVAL

Show Details

Festival Dates & Times: Friday February 3 2 PM - 10 PM
Saturday, February 4 NOON - 10 PM

Move-In Days Thursday, February 2 NOON - 5 PM
Friday, February 4 8 AM - 1 PM

Move-Out Saturday, February 4 10 PM – MIDNIGHT
****NO EXCEPTIONS****

Included with Space: Curtain dividers, one topped and skirted table and one chair per 10x10 space, wastebasket. **Electrical, phone lines, and natural gas are additional.** Additional tables and chairs are also available for a nominal fee. Parking passes are included as noted on booth type. Corner booths do receive one additional topped/skirted table.

Booth Assignments: Booth assignments and locations are at the sole discretion of PS&WF. Priority is given to sponsors, and then by date of deposits.

Food and Liquor Vendors: Any exhibitors dealing with food or alcoholic beverages must have the proper food handler's permits and / or liquor permits. All food and beverage applications must have proof of liability insurance of at least \$500,000 at the time of the Festival. Metro Productions, Inc. and the Oregon Convention Center must be named as an Additional Insured. Any exhibitors handling alcohol must also have liquor liability insurance of at least \$500,000. **Multnomah County Health Department** does require a special event permit for **ALL** food booths. Cooking/heating will also require proper fire extinguishers in your booth. OLCC forms will be mailed out in October to all booths requiring them.

Electrical, Gas & Phone Lines: Are additional to your booth rental and are arranged through OCC. **CONTACT OREGON CONVENTION CENTER AT LEAST 30 DAYS IN ADVANCE FOR BEST PRICING.** www.oregoncc.org or 503-235-7575. Utility prices increase the closer we get to the event.

Merchandise Sales: The PS&WF reserves the right to sell Festival related merchandise including, but not limited to, wine and beer glasses, shirts and other items. Exhibitors are encouraged to offer for sale your own merchandise that does not have reference to the PS&WF. For questions on merchandise, please contact Metro Productions, Inc. for approval before ordering.

Move-Out: All items must be removed from OCC by midnight on the last day of festival

Parking Passes: Each booth gets at least one parking pass for the Festival days Friday/Saturday. See registration form for more details. Additional passes, **if available**, will be sold in the festival office upon move in for \$20 on a first-come first-serve base. Passes include in/out privileges.

Metro Productions, Inc. reserves the right to refuse any vendor application or exhibitor items and displays that do not fit with the atmosphere that is created with the Portland Seafood & Wine Festival.